

Agenda

Meeting of : The Cabinet
Meeting held in : Alamein Suite, City Hall, Salisbury
Date : Wednesday 30 January 2008
Commencing at : 6.00 pm

- 1 **Apologies:**
To receive any apologies for absence.
- 2 **Declarations of Interest:**
- 3 **To Receive Minutes of Last Meeting:**
To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.
- 4 **Public Question/Statement Time:**
To receive public questions/statements at this meeting.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.

- 5 **Call-in Decisions:**
To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.
- 6 **Salisbury Vision - Approval and Adoption:**
This report has been deferred.

Cabinet Member for Economic Development and Tourism

- 7 **Outcome of Scrutiny Review on CCTV and Subsequent Action Plan: Part A Part B**
To consider the attached Planning and Economic Development Scrutiny Review on CCTV, together with an Action Plan from the Head of Forward Planning and Transportation.

Cabinet Member for Economic Development and Tourism

Recommended – addressed in the action plan



Awarded in:
Housing Services
Waste and Recycling Services



8 Upgrade of CCTV System Installed at the Friary Estate:

To consider the attached report from the CCTV Manager.

Cabinet Member for Economic Development and Tourism

Recommended – to approve a capital budget in the sum of £48,672 to enable the replacement of cameras and the upgrading of the CCTV system within the Friary estate and that the funding be split £20,000 from the Housing Revenue Account capital programme and £28,672 from the General Fund capital programme

9 Corporate Business Continuity Strategy and Plan:

[Appendix 1](#)

[Appendix 2](#)

[Appendix 3](#)

To consider the attached report from the Head of Legal and Property Services.

Cabinet Member for Resources

Recommended – Members adopt the plans and procedures

10 Outcome of Scrutiny Review on Climate Change:

To consider the attached report, (recommendations to follow) of the Environment and Transport Scrutiny Panel.

Cabinet Member for Environment

Recommended See page 30 of the report. Subject to amendment from meeting of Environment and Transport Scrutiny Panel meeting to be held on Monday 28 January 2008.

11 Gypsy and Travellers Housing Needs Assessment:

To consider the attached report of the Head of Strategic Housing Services.

Cabinet Member for Housing

Recommended – to accept the conclusions and broad implications of the Gypsy and Traveller Housing Needs Assessment.

12 Results of Budget Consultation:

To receive an update from the Portfolio Holder for Finance.

Cabinet Member for Finance

13 Car Parking Adjustments 2008/09 and Penalty Charge Levels:

To consider the attached report of the Head of Forward Planning and Transportation. The views of the Environment and Transport Scrutiny Panel will follow.

Cabinet Member for Transport

(Full Council Decision on 18 February 2008)

Recommended – to

- (1) The Council be recommended to approve the officers' recommendations for off-street car parking charge adjustments as described in this report in respect of:
 - City centre off-street long-stay (paragraph 5.3)
 - Sunday charging (paragraph 5.7)
 - Evening charging (paragraph 5.8)
 - Bed and breakfast scratchcards (paragraph 5.14)
 - Park and ride (paragraph 5.15)and as indicated in Appendix 4 to this report, for introduction on Monday 7th April 2008;
- (2) Wiltshire County Council be recommended to agree to the proposed changes to on-street charges as described in this report in respect of:

- City centre on-street (paragraph 5.5)
- Sunday charging (paragraph 5.7)
- Evening charging (paragraph 5.8)
- Residents' charging (paragraph 5.12)
- Visitor permits (paragraph 5.13)
- Bed and breakfast scratchcards (paragraph 5.14)

and as indicated in Appendix 4 to this report, and to advertise amendments to the relevant Traffic Regulation Orders for introduction as soon as possible in 2008/2009;

- (3) Wiltshire County Council be recommended to agree to the expenditure of the on-street surplus for 2007/2008 on meeting the costs of ITS and park and ride before any off-street surpluses are used;
- (4) The Band 2 rate for Penalty Charge Notice charges as described at paragraph 2.17 of this report be adopted in respect of parking contraventions in off-street car parks from 31st March 2008.

14 [Revised 2007/08 and Original 2008/2009 Revenue Budget:](#)

To consider the attached report from the Head of Financial Services and the Chief Accountant. Any feedback from the relevant Scrutiny Panels will be presented at the meeting.

Leader

(Full Council Decision 18 February 2008)

Recommended – to

- (1) note the report; and
- (2) approve the Revised Revenue Budget for 2007/2008 and Original Budget for 2008/2009. (subject to full council approval.)

15 [Housing Revenue Account Budget and Rent Setting 2008/09:](#)

To consider the attached joint report of the Head of Financial Services and Head of Housing Management.

Cabinet Member for Housing

(Full Council Decision on 18 February 2008)

Recommended – that

- (1) The HRA Budget for revised 2007/2008 (revised) and 2008/2009 (original) be approved.
- (2) Members approve the increase for dwelling rents in accordance with rent Restructuring
- (3) Members approve the level of increase for garage rents at £2 per week.
- (4) Members approve the level of increase for service charges at a maximum of RPI and utility recharges as a maximum of utility inflation plus £1 per week.

16 [Housing Revenue Account \(HRA\) Garage Rents:](#)

To consider the attached joint report of the Head of Financial Services and Head of Housing Management.

Cabinet Member for Housing

(Full Council Decision on 18 February 2008)

Recommended – that the rents for the HRA garages should be increased to more closely match the market rate, in order to make best use of these assets. It is suggested that rents should be increased by £2 per week over each of the next 2 years. This would still leave the garages competitively priced in comparison with the private sector and rents charged by other social landlords in the South of England. After each increase there should be a review to determine whether the increase is leading to more garages becoming difficult to let.

17 [Council Tax 2008/2009:](#)

To consider the attached report of the Head of Financial Services and Chief Accountant.

Leader of the Cabinet

(Full Council Decision on 18 February 2008)

Recommended – to

- (1) The Cabinet is required to recommend to the Council on 18 February 2008, the Council Tax Band D charges for the District Council and Salisbury City.
- (2) This recommendation, together with information from Wiltshire County Council, Wiltshire Police Authority, Wiltshire and Swindon Fire Authority and relevant Parish Councils, will enable the formal Council Tax resolution (draft to be circulated) to be finalised to show the Council Tax rates for Bands A – H for each part of the District Council Area.

18 (a) Tisbury and District Sports Centre Internal Work Costings:

Cabinet Minute 127 resolved that Officers produce an outline costing report for the Cabinet's budget meeting on 30 January regarding improvements to the internal layout at Tisbury Sports Centre that would both enhance the front entrance and address disability access issues. A revised internal layout has been produced and provisional costs associated with the work are estimated to be in the region of £65,000, with the caveat that there may be unforeseen costs that come to light once work has commenced.

In line with best practice the Council has a rolling capital programme to finance work of this nature with priorities for funding assessed against the criteria set out in the Capital Strategy. The capital programme has a five year period and is routinely re-assessed and profiled during the financial year, subject to Cabinet and Full Council approval.

In order to ensure that requests of this nature are not considered in isolation it is recommended that once Cabinet has approved both the Revenue and Capital budget for the forthcoming year, members review the approved capital programme during the year to determine whether it should be revised to accommodate this work, in line with the Capital Strategy.

Cabinet Member for Community Initiatives

(b) [Capital Programme 2007/08 - 2012/2013:](#)

To consider the attached report of the Head of Financial Services.

Cabinet Member for Finance

(Full Council Decision on 18 February 2008)

Recommended – to

- (1) Note the report; and
- (2) Approve the Revised Capital Programme 2007-2013 (Appendix 1) (subject to full Council approval)

19 Joint Consultative Forum:

To consider the recommendations arising from the Forum meeting held on 08 January 2008 (reports attached)

(a) [Retention Policy:](#)

Recommended to Cabinet – That the Retention Policy be noted and recommended to Cabinet for approval.

(b) [Probation Policy:](#)

Recommended to Cabinet – That the Probation Policy be noted and recommended to Cabinet for approval.

(c) [Long Service Awards Policy:](#)

Recommended to Cabinet – that

- (1) the Long Service Awards Policy be noted and recommended to Cabinet for approval.
- (2) the Employee Relations Manager carries out further research into the rewards outlined in the policy and reports back to the Forum at the next meeting and proposes a revised policy if felt necessary.

Cabinet Member for Resources

20 Performance Monitoring - Review of Third Quarter:

To consider the report of the Head of Financial Services, Performance Improvement Manager and Head of Customer Services. (To follow)

Leader of Cabinet

21 Update on Petersfinger Park and Ride:

To receive a verbal update from the Portfolio Holder for Transportation.

Cabinet Member for Transport

22 Special Delegation Procedure:

The following matters have been determined under the Special Delegation Procedure.

(a) **Funding for Local Connect2 Publicity on weekend of National TV Vote**

Request of £850 be approved to produce flyers, leaflets and banners to advertise and encourage as many local residents as possible to vote for Connect2 who are vying for a £50 million Big Lottery Fund Grant to be used for local walking and cycling link schemes (Wilton to Alderbury via Salisbury).

(b) **Bespoke Predictive Housing Stock Modelling for Wiltshire Private Sector Housing Group**

Request to proceed with procuring the service from BRE (who is the only supplier) for £10,000 along with the other Wiltshire authorities who are contributing £10,000 each (total £40,000) to procure Bespoke predictive housing stock modelling for Wiltshire Private Sector Housing Group.

The completed signed special delegation forms for the above are attached

23 Successes of the Council:

To note the attached list of successes and achievements of the Council.

Leader of Cabinet

24 Proposed Dates of Cabinet Meetings for the 2008/09 Municipal Year:

To determine the schedule of meeting dates - suggested dates based broadly on the current programme, are set out below -

2008

18 June

16 July

3 September

1 October

5 November

3 December

2009

14 January

28 January

25 February

25 March

25 Any Urgent Business Requiring a Decision:



Manjeet Gill

Chief Executive

22 January 2008